

POSITION DESCRIPTION

JOB TITLE: Senior SharePoint Consultant/Developer/Architect
DEPARTMENT: Consulting
REPORTS TO: Director of Service Delivery
LOCATION: San Diego

SUMMARY: The Senior SharePoint Consultant/Developer/Architect should have a strong understanding of Windows SharePoint Services 3.0 (WSS), Microsoft Office SharePoint Server 2007 (MOSS) and related technologies in the Microsoft stack. Consultants/Architects and Developers are required to work closely with clients to install, administer, customize and support SharePoint. The Consultant/Architect/Developer will facilitate client discovery sessions, document requirements and deliver business solutions built on the SharePoint platform. They should be skilled in automating business process through the use of forms and workflow, integrating data and business intelligence using advanced tools. Knowledge of SharePoint infrastructure stack, farm architecture, and scalability planning is also beneficial.

ESSENTIAL ACCOUNTABILITIES:

- Lead clients engagements in the discovery, architecture, development, implementation and training of business solutions designed using Microsoft Office SharePoint technologies.
- Conduct requirements gathering, build prototypes, and designs and implements advanced SharePoint solutions for clients.
- Support Sales and Marketing efforts in technical presales role and assists in scoping and estimating of work orders and RFP's.
- Manages SharePoint projects from initial installation to maintenance and further custom design.
- Establish and evangelize governance, best practices, policies and procedures in the administration, redevelopment and support of the SharePoint platform.
- Mentors other team members and customers in SharePoint.
- Works with Development, Consulting and Business Intelligence teams to meet project goals.
- Provides Customer Service and Support.
- Contributes to overall team goals through effective communication, a positive attitude and team collaboration.

SECONDARY ACCOUNTABILITIES:

- Other duties as assigned.

SUPERVISORY RESPONSIBILITIES: The person in this position has no direct supervisory responsibility, but will be expected to lead project teams and mentor other team members in their knowledge of SharePoint.

KNOWLEDGE, SKILLS & ABILITIES:

- 3-6+ years of SharePoint Experience.
- Extensive knowledge and experience working with and developing against the SharePoint Object Model and SharePoint Troubleshooting.

- Knowledge of SharePoint Governance, Information Architecture, Server Topology, Service Applications, Web Applications
- Extremely talented communicator with excellent soft skills.
- Ability to define an alternate approach which will meet the customers' needs in case of disagreements.
- Experience using the following in conjunction with .NET, jQuery, Team Foundation Server, Windows Communication Foundation, BCS/BDC
- WSS 3.0, MOSS 2007, SP 2010 Foundation, SP 2010 Server (Standard and Enterprise)
- FAST Search experience
- InfoPath
- SharePoint Workflows: Out of the Box, SP Designer, Visual Studio(sequential and/or state machine)
- Claims based authentication, Claims providers, Forms Based Authentication, Kerberos
- Custom Search optimization, crawl rules, scopes, indexing
- Office365
- Previous Consulting Experience
- Excellent documentation skills
- Nun chuck and computer hacking skills
- PowerShell scripting
- IIS management and overall Server management skills
- SSAS, SSRS, SSIS experience
- Performance Point
 - Ability to install and configure SharePoint in a farm environment including understanding of service accounts/permissions, service application configuration and Information Architecture.
 - Understanding of enterprise information technology environments including Active Directory, SQL Server, IIS, Windows Server.
 - Ability to track down and resolve complex problems in a timely manner.
 - Understanding of PowerShell and STSADM.

PHYSICAL DEMANDS: *The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

While performing the duties of this job, the employee is regularly required to stand, walk, sit and talk or hear. The employee is regularly required to use hands to finger, handle, or feel. Must be able to use a computer keyboard, mouse and screwdriver. The employee must occasionally lift and/or move up to 30 pounds. Specific vision abilities required by this job include close vision, distance vision and color vision and ability to adjust focus.

WORK ENVIRONMENT: *The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

While performing the duties of this job, the employee will work in a typical office environment and is occasionally exposed to moving mechanical office machines. The noise level in the work environment is usually moderate.

By signing below, I acknowledge that I have read and understand the position description and accept responsibility for meeting the demands of the job. It is further recognized that the duties and responsibilities of my position may change over time and that the position description will be reviewed on a periodic basis to reflect any changes.

Employee Name (please print)

Employee Signature

Date